



George Mason University's Potomac Science Center welcomes academic departments, government agencies, businesses, community, and non-profit organizations to host events at our spacious, state-of-the-art facility located on the beautiful Belmont Bay. We have the right mix of staff, equipment, space, and catering services to meet your event needs. Our facility includes:

- ◆ Multipurpose Room & Pre-Function Lobby Area accommodating up to 112 people with options for rounds, lecture, or theater style seating.
- ◆ Exhibit Gallery, Amphitheater, and outdoor patios for receptions and outdoor events
- ◆ Lecture Hall, Conference Room, and Classroom for smaller groups

### Jointly Organized Client Rental Fees (Per day)

Rates reflected are from July 1, 2023—June 30, 2024. Rates subject to change based on availability.

Multipurpose Room and Pre-Function Lobby, (including set-up fee and equipment: LCD projector, laptop, podium mic)	\$ 650
Multipurpose Room and Pre-Function Lobby, <i>no technology</i>	\$ 375
Lecture Hall (including set-up fee and equipment: LCD projector, laptop, podium mic)	\$ 450
Lecture Hall, <i>no technology</i>	\$ 175
Conference Room (including set-up fee and equipment: 50" display, laptop)	\$ 200
Conference Room, <i>no technology</i>	\$ 50
Exhibit Gallery (including set-up fee)	\$ 138
Exhibit Gallery, <i>no technology</i>	\$ 63
Outdoor Patio, <i>rental fee only. Set up fees dependent on event needs.</i>	\$ 125

#### Staffing Charges

#### Live Streaming & Virtual Events

Event Staff (per hour—3 hour minimum)	\$ 24.75
Classroom Tech (per hour—2 hour min.)	\$ 40
Housekeeping fee (\$200 for 6 hours)	\$ 200 +
Police officer (per hour—3 hour min.) Required when alcohol is being served	\$ 30
Access to building (before 7am or after 11pm)	\$ 40

Live Streaming \$80/hour (2 hour min.) includes: 2 cameras, laptop, microphone	\$ 80
Streaming Services (Zoom, etc.)	Contact
Video Conference available in Lecture Hall (additional fee to A/V package)	\$ 150

#### Additional Resources (Tech.)

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Laptop	\$ 50
Microphone, wireless or lapel	\$ 80
Microphone, wired	\$ 80
Mixer (16 channel)	\$ 80
LCD Projector	\$ 60
Audio output to External Recording Device	\$ 50
Press Box	\$ 50
Portable Sound System (one speaker/mic)	\$ 160
Portable 70" TV Display	\$ 75
Direct Box	\$ 20

Easel	\$ 5
Post-It pad	\$ 40
Posters	\$ 30
Pipe and drape (per section)	\$ 30
Uplights (per light)	\$ 20

Discounted rates are available to non-profit organizations and local government agencies.

Please contact PSC Site Coordinator at (703) 993-7107 for additional questions and information. Payment methods accepted are check, Visa/Mastercard, and money order. Parking is available in the adjacent parking garage.